



BOARD OF APPRENTICESHIP TRAINING

16/1-A, Lakhanpur, Kanpur - 208024

Website: www.boatnr.org Email: info@boatnr.org

GUIDELINES TO FEED THE DATA IN EXCEL SHEET PROVIDED:

Please add information in sheet provided according to below set rules. Please send the data feeded in excel sheet to info@boatnr.org

1.	YOP	Year Of Passing of the Candidate
2.	ZONE	Leave Blank if you dont know your zone else type two letter Zone here.
3.	INSTCD:	Institute Code given by BOAT office. If you dont know leave it blank.
4.	STUDENTNAME:	Name of the Candidate
5.	FATHERNAME:	Name of the Father.
6.	ADDRESS1:	Address of the Candidate
7.	ADDRESS2:	Address of the Candidate
8.	CITY:	City Of the Candidate
9.	STATE:	State of the Candidate
10.	PIN:	Pin No of the City
11.	PHONE:	Phone with STD Code
12.	MOBILE:	Mobile No where communication will be made in future with the candidate.
13.	EMAIL:	Email address where communication will be made in future with the candidate.
14.	DOB:	Date of Birth
15.	SEX:	Sex of the Candidate. Write M for Male and F for Female.
16.	CATEGORY:	Select out of the categories. OBC, GENERAL, SC, ST
17.	MINORITY:	If minority is yes then type Y else N.
18.	CASTE:	If minority is yes then type Caste out of options SIKH, MUSLIM, CHRISTIAN, JAINISM
19.	PHY. HANDICAPPED:	If physically handicapped is yes then type Y else N.
20.	BRANCHCODE:	BranchCode PDF is included in the folder. Please type correct Branch Code.
21.	LEVEL:	Type G for Graduate, T for Graduate Diploma, VT for Vocational Trainee
22.	TOTAL MARKS:	Total marks
23.	MARKS OBTAINED:	Marks obtained.
24.	CPERCENT:	Percentage obtained by the candidate. Please write two decimal places only.