



**NATIONAL TECHNICAL MANPOWER INFORMATION SYSTEM
(NTMIS)**



(ESTABLISHMENT QUESTIONNAIRE)

Reference Year: 1st April _____ to 31st March _____

Schedule No _____

To,
The Project Officer,
NTMIS Nodal Centre,
Board of Apprenticeship Training (NR),
16/1-A, Lakhanpur,
Kanpur. – 208024.

Please tick relevant boxes by putting (√) marks and where boxes are not provided write in words or figures

IDENTIFICATION PARTICULARS:

1. Name and address of the Establishment and the year it was instituted _____

District _____ Pincode

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 State _____

Phone No. _____ Ext. if any: _____ Fax No. _____

Email _____ Website Address _____

2. Address of the Registered Office, if any _____

District _____ Pincode

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 State _____

Phone No. _____ Ext. if any: _____ Fax No. _____

Email _____ Website Address _____

3. Nature of Main Activity of the Establishment

- a) Primary
- i) Processing / Agriculture / Natural Product []
 - ii) Warehousing & Logistics []
- b) Secondary
- i) Manufacturing []
 - ii) Mining/Quarrying []
- c) Services []
- d) Description of main activity :-
(Mandatory) _____

5. Nature of Ownership

- a) Central Government (Including PSU) []
- b) State Government (Including PSU) []
- c) Urban Local Body []
- d) Rural Local Body []
- e) Private Sector []
- f) Public-Private-Partnership (PPP Establishments) []
- g) Any other (kindly describe) []

Profit after tax for the year Rs. _____

6a Number of Shifts in operation:

- i) Single [] ii) Double [] iii) Three []

6b: Weekly hours of work in a period of seven days: _____

7a. If you have choice what would be your preferred mode of sourcing skills., Kindly fill-up with order of preference (1 to 5, 1 for most preferred 5 for least preferred)

Training & Placement Cell of Colleges	Direct Search	Search Through Third Parties	Employment Exchange	Statutory Public Services

Other please specify _____

7b. Number of recruitees recruited through (In Nos.) :

Training & Placement Cell of Colleges	Direct Search	Search Through Third Parties	Employment Exchange	Statutory Public Services

Other please specify _____

8 Total manpower engaged in establishment

(Important : Please give branches statistics instead of combined one)

S.No	Category	Directly Engaged (a)		Engaged through third party (b)		Total (c=a+b)		Out of Total Engaged for <180 days in a year	
		M	F	M	F	M	F	M	F
1)	Post Graduates:								
	i)Engineering.								
	ii)Management								
	iii)Pharmacy								
	iv)HMCT								
2)	Graduates								
	i)Engineering.								
	ii)Management								
	iii)Pharmacy								
	iv)HMCT								
	a) Apprentices								
3)	Diploma								
	i)Engineering.								
	ii)Management								
	iii)Pharmacy								
	iv)HMCT								
	a) Apprentices								
4	ITI/Trade								
	a) Apprentices								
	b) Non-Apprentices								
5	All others								
	ii)								

9. Among those working in your establishment, please indicate the Branch (discipline) of Engineering for each level. other than Apprentices.

Branch (Discipline)	Post Graduates		Graduates		Diploma holders		Total	
	Male	Female	Male	Female	Male	Female	Male	Female

Please attached separate sheet if space provided is not sufficient.

Branch (Discipline) - Mechanical, Electrical, Civil, Electronics etc etc.

10. Currently in which Branch, do you have **shortage of Manpower skills** ?

	Educational Level	Specialization looking for
1	Post Graduate (Discipline-wise)	
	i) Computer Science	
	ii) Mechanical	
	iii) Civil	
	
2	Degree Holders (Discipline-wise)	
	i) Computer Science	
	ii) Mechanical	
	iii) Civil	
	
3	Diploma Holders (Discipline-wise)	
	i) Computer Science	
	ii) Mechanical	
	iii) Civil	
	

	Educational Level	Specialization looking for
4	ITI (Trade-wise)	
	i)	
	ii)	
	iii)	
	iv)	
	For example	
	Computer Science	Java, VB etc
	Mechanical	Mechatronics,
	Electronics	Robotics, Neno etc.
	MBA	Finance, sales, Marketing etc.

11. Salary structure / gross emoluments (in Rs.)

Sr. No.	Level	Average Minimum Gross Emoluments at Entry level (in Rs.)	Average of Average Gross Emoluments of experienced person (in Rs.)	Apprentices Stipend (in Rs.)
1.	Post Graduate (Tech.) by Discipline			
	i)			
	ii)			
	iii)			
	iv)			
2.	Graduate (Tech.) by Discipline			
	i)			
	ii)			
	iii)			
	iv)			
3.	Diploma (Tech.) by Discipline			
	i)			
	ii)			
	iii)			
	iv)			

Sr. No.	Level	Average Minimum Gross Emoluments at Entry level (in Rs.)	Average of Average Gross Emoluments of experienced person (in Rs.)	Apprentices Stipend (in Rs.)

4.	I.T.I. / Trades			
	i)			
	ii)			
	iii)			
	iv)			

12: Do you have any in-house training programme for fresh entrants at the time of joining: i) Yes [] ii) No []

If yes, how long is your training programme: _____

13. Name and designation of the person furnishing the information:

Name : _____ **Signature:** _____

Designation : _____ **Date** : _____

