

## PROFORMA FOR REIMBURSEMENT OF STIPEND

Statement of Accounts fro Reimbursement of Govt. share of Stipend paid to Engg. Graduate, Technician and Technician (Vocational) Apprentices engaged under Apprentices Act, 1961.

( To be submitted in triplicate at the end of each quarter i.e. months ending March. June, September and December to the Board of Apprenticeship Training (N.R.)Plot No 16, Block-1A, Lakhanpur, Kanpur-208 024

1. Name and Address to Training Establishment  
(Complete Postal Address for dispatch of cheque).
2. Cheque to be prepared in favour of (cheque is to be sent in the name of the establishment/  
Department or by designation of an Officer).

| Sl No. | Registration No. of the apprentice ( As issued by Board Office Kanpur | Name of the apprentice/s | Period for which amount paid with date |   | Total amount paid @ Rs. | Govt. Share of amount | Remarks |
|--------|-----------------------------------------------------------------------|--------------------------|----------------------------------------|---|-------------------------|-----------------------|---------|
| 1      | 2                                                                     | 3                        | 4                                      | 5 | 6                       | 7                     | 8       |

1. Certified that the above amounts have been paid to the apprentices and stamp receipts received from them have been kept in our records.
2. Certified that the above Govt. share of stipend has not been claimed and received before from the Government of India and is actually due as per the provisions of Apprentices Act, 1961.
3. Certified that the progress of training has been satisfactory in respect of each apprentice for the period mentioned against each.
4. Certified that during the period of claim apprentices have not availed any leave without stipend (otherwise details of leave must be attached with the Bill).

Signature with Full Address of the  
Training Establishment with Office Seal

IMPORTANT : The bill must be sent only after the apprentices are registered with the Board.